



The Uphill Trust

Supporting Uphill Junior School in western Uganda

Scottish Charity No - SC045385

Annual Report and Financial Statement

1 January 2018 to 31 December 2018



Trustees' Annual Report

1 January 2018 to 31 December 2018

The Trustees have pleasure in presenting their report together with the financial statements for the fourth year of operation of the Uphill Trust.

Reference and Administrative Information

Charity Name	The Uphill Trust
Charity Number	SC045385
Charity Status Awarded	29 January 2015
Charitable Purpose	The advancement of education
Registered Address	21 Strachan Crescent, Dollar, FK14 7HL
Trustees	N R L Macdonald (Chairman) B L Macdonald H E S Laird S A Macdonald C J Macdonald
Committee Member	A I Smith (elected 6 March 2015)

Structure, Governance and Management

The Uphill Trust is a Scottish Charitable Trust and all current trustees were named in the Trust Deed at the outset. Committee members can be elected to serve alongside the trustees, subject to a vote at any formal trust meeting. Currently there is only one formal management role, that of Chairman, but the other trustees and committee member are taking responsibility for administrative/management tasks dependant upon their expertise: website, newsletters & social media; promotional videos; minute taking & record keeping; accounting & financial records; legal advice; health & hygiene advice and fundraising. The Uphill Trust does not employ any staff and trustees are not reimbursed for their administrative activities. All other costs are covered personally by the trustees, making The Uphill Trust a zero overheads charity.

Objectives and Activities

Charitable Purposes

To advance education by securing the establishment and development of Uphill Junior School in rural Uganda. By providing financial support we are helping the School Management Committee to develop a permanent primary school and kindergarten for children aged 3-13 years in the village of Iruhuura, western Uganda.

School Background

Uphill Junior School (UJS) is located in an impoverished rural area and the fee income for the school is very low. Many of the families in the area are subsistence farmers with little or no income. Prior to The Uphill Trust's involvement staff were only paid intermittently and school facilities were very poor. When the Trust was formed in 2015, UJS was teaching 196 children across 3 kindergarten year groups and 4 primary year groups in a temporary wooden building on rented land.

At the end of 2018 the school was teaching around 300 pupils in 10 year groups on a permanent school site and 18 Primary 7 pupils were able to sit the Ugandan National Primary Leavers Examination (PLE) at the start of November. During 2018 approximately 30% of the school roll were orphans being educated for free, and a further 20% were from single parent families with reduced fees. This high level of charitable education provision has a significant impact on the fee income collected by the school, but offering education to everyone who needs it, no matter their means, is one of the school's key commitments.

Activities

We work closely alongside the school Director to support the objectives laid out in the UJS Annual Report, prepared for the trustees at the end of each academic year. Three of the trustees visited the school in March and the trust Chairman paid another visit in October to monitor progress and discuss the next project stages. In addition to these visits, trustees are in regular contact with the Director via email and web-based messaging services.

The main focus of the charity is to raise money through a range of fundraising activities (see below).

The trust provides funds to support the *day-to-day running* of the school (payment of teachers' salaries, purchasing classroom resources and essential equipment, provision of soap and disinfectant for hand-washing/toilet hygiene) along with funding *capital projects* (phased school building project) and *one-off activities* such as school trips for pupils. There is also a *Pupil Support Fund* to help severely disadvantaged children attend school. From time to time, when funding is available, trustees assist the school in gaining access to items that will enhance the quality of life for pupils, staff and/or the wider community.



Achievements and Performance

2018 - Capital Projects at UJS

- Completion and painting of a 4-room Administration Block
- Installation of electricity into the Administration Block and the Primary 5-7 Classroom Block
- Installation of water harvesting system (1 x 10,000L tank plus guttering) for the Administration Block
- Purchase of a two more plots of land, bringing the school site to approximately 1.5 acres
- Plastering the main gate wall at the front of the school
- Provision of additional play equipment in the kindergarten playground
- Provision of a Bajaj Boxer 100cc motorcycle for the school plus training/licensing for the school bursar
- Remedial work to improve/upgrade the existing 5 stance Ventilated Improved Pit latrine
- Provision of 20 motivational signs for the school campus (required by the School Inspectorate)

2018 - Development & Maintenance Activities at UJS

- Regular payment of staff salaries (12 full-time teachers, 1 bursar, 1 director, 1 school nurse)
- Furniture and medical supplies for the school nurse's room
- Provision of 4 x ceramic water filters
- Transport of school furniture donated by Rugaralia Foundation from Kampala to Iruhuura
- Transfer of donated educational resources/craft materials/school uniforms/toothbrushes to UJS
- Provision of additional team uniforms and sports equipment for the primary school
- Continuing exchange of letters between Ugandan and British school children
- Pupil support x 9 (sponsorship by individual donors)
- Financial assistance for school trip to Queen Elizabeth National Park
- Transport for school choir trip to Fort Portal to perform at a local Christmas Fair
- Implementation of a Teacher Development Program (required by School Inspectorate)
- Training for kindergarten and lower primary teachers in the use of 'big books' in literacy classes
- Examination fees for pupils sitting the Primary Leavers Examination

2018 - Trust Activities & Governance

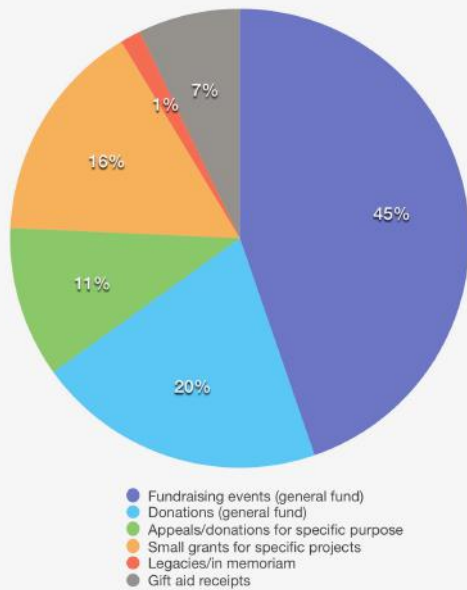
- New website launched at end of January www.uphilltrust.org
- Submission of Annual Report to OSCR and available via a link on website
- Gift aid claims x 3
- Online giving vehicles used for regular and on-off donations: Total Giving, Give As You Live, Facebook Donate, Just Giving, PayPal Giving Fund, The Big Give, Don't Send Me A Card.com
- Range of fund-raising activities, including presentations, sponsored events, online appeals, informal craft sales and workshops, promotion of UJS-inspired children's book, community-based fundraising, networking in social and workplace environments, partnership with schools
- Digital newsletters to supporters x 4; regular social media posts on Facebook, Twitter and Instagram
- Articles about fund-raising activities in local newspapers and magazines
- Uphill Trust policies - Notifiable Events Policy (new); Safeguarding Children Policy (new); Fundraising Standards Policy (new); Financial Reserves Policy (revised); Communications Policy (revised); Anti-Bribery Policy (revised); Privacy Policy; Cookie Policy (website)
- Administrative procedures revised in line with the General Data Protection Regulations (2018)
- Joined the Fundraising Standards Panel and Fundraising Guarantee statement displayed on website
- Trustee visits to Uganda x 2 to discuss school development plans and construction projects
- Independent filmmaker Geraint Hill visited UJS with the trustees in March and gifted a 360 video of the school plus still photographs to the trust following the visit
- Small grants awarded from St Andrews Clinic's for Children (£2,000 to fund a school nurse for 3 years) and Meeting Needs (£5,000 to build a second latrine block)
- Dundee Kiltwalk 2018 raised £6191 in August
- Dollar Academy Sponsored Walk 2018 - donation of £8,720 received in December
- Successful Giving Tuesday promotion resulted in a donation of £3,660 in matched funds from PayPal Giving Fund
- Christmas Appeal launched on Giving Tuesday to raise money for the Uphill School Farm Project



Upper section of school site, showing new Administration Block and the new boundaries following purchase of 2 more plots of land

Financial Review

Where our funds came from in 2018



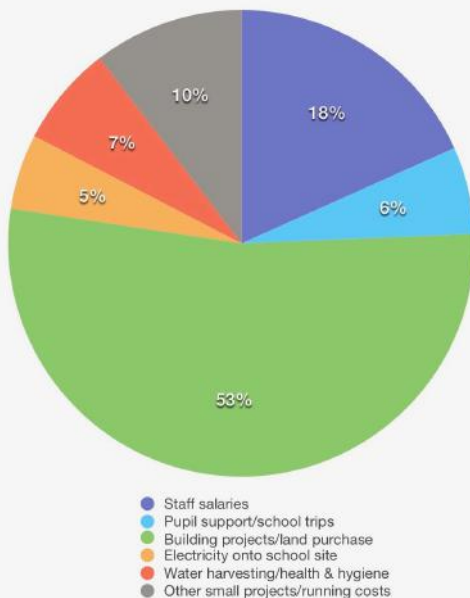
In 2018, 45% of our funds came from fundraising events and 20% was received as donations from individuals

Small grants for specific projects accounted for 16% of our total income and appeal campaigns dedicated to particular projects generated a further 11%.

In memoriam donations accounted for 1% of our income and the remaining 7% came from Gift Aid claims.

We currently receive sufficient funds each month to cover the agreed running costs for UJS (teacher salaries, soap and disinfectant, pupil support) via regular donations and we are always seeking additional regular donors to future-proof this stable income flow.

How donations were disbursed in 2018



In 2018, 53% of the money transferred to UJS was spent on school build projects and land purchase. This expenditure included funds held over from 2017.

Teacher salaries accounted for 18% of trust expenditure and 6% was used to support sponsored pupils at the school and to assist with school trips.

The installation of a third water harvesting system, provision of soap and disinfection plus water filtration units accounted for 7% of expenditure.

The remaining 10% was used to fund other small school projects, buildings maintenance and one-off expenses.

The Uphill Trust is a zero overheads charity. Administration, marketing and travel to Uganda are all donated by the trustees from their own funds.

Expenditure in Uganda is supported by receipts and all capital projects have agreed budgets, giving the Uphill Trust a high level of accountability.

Reserves Policy

The financial reserve for 2018 was £6,063 (based on the *Financial Reserves Policy: The Uphill Trust*). The sum of £5,063 - to cover specific elements of trust expenditure - was held in the restricted fund and an unrestricted reserve of £1,000 was set aside from general funds.

Plans for 2019

The Trustees will continue to pay staff salaries, and fund the teacher development program and other running costs not met by school fees collected by UJS (agreed each term on a case-by-case basis with the UJS Director).

The main capital projects for 2018 will be the construction of a second latrine block, with sewage tank, hand washing station and including one stance for pupils with additional needs. We received a grant of £5,000 from Meeting Needs (who previously funded solar lanterns for the pupils in 2015/16). We hope that the latrine block will be completed shortly after the start of the Ugandan academic year (February 2019).

Four more permanent classrooms to house the primary 1-4 children are also planned for this year. Classroom construction should begin immediately after the trustee visit at in early February. Funds were raised from two sponsored events in 2018 (Dundee Kiltwalk, Dollar Academy Sponsored Walk) plus a matched funds donation received from PayPal Giving Fund.

The Christmas Appeal 2018 raised almost £1,500 and we hope that this will be used to start a demonstration vegetable garden in one area of the school site and to initiate a Nutrition Project for parents in collaboration with a hospital doctor from Fort Portal. This was highlighted following the diagnosis of malnutrition in an Uphill pupil who we funded to attend hospital for treatment for a broken leg. This appeal will continue to run as the school would like to start a livestock farm on a site away from the school in a few years time. School farms are a popular device for generating much needed additional income for rural schools in Uganda.

Fundraising in 2019 will target more capital projects. The school build fund will be dedicated towards the planning and construction of bespoke classrooms for the Uphill kindergarten - officially a separate entity for school inspection and licensing purposes. General fundraising will continue along with expanding the list of regular donors and this will be used to fund teacher salaries and support children in great need.

The trust remains flexible to new projects and opportunities that may arise at UJS during the year.

Three trustees will visit the school at the beginning of February 2019 to monitor progress and the Trust Chairman will make a second visit later in the year, if needed.

Gallery: Some of The Uphill Trust's Achievements at Uphill Junior School in 2018

Under the leadership of school Director, Muhimbise Elius, and with the support of the Uphill Trust, Uphill Junior School is becoming one of the best regarded rural schools in the area. The whole school community regularly express their gratitude to the generous Uphill donors who have helped to make this possible



A toothbrush for every pupil
(March 2018)



Lower school teacher training in the use of 'big books' for literacy lessons
(March 2018)



Teaching the older pupils to play indoor games
(March 2018)



The pupils demonstrate how they keep the school clean
(March 2018)



Getting the Uphill children 'out of the mud' remains a high priority
(March 2018)



Plastered wall at the main entrance to the school
(June 2018)



Power for education 1 - Administration Block
(June 2018)



Power for education 2 - Classroom Block
(September 2018)



School Nurse in her 'clinic'
(June 2018)



Team uniforms for upper primary children
(July 2018)



Metal swing frame for kindergarten playground
(September 2018)



Motivational signs in the school compound
(October 2018)



Teacher Development sessions - learning new teaching methods and logic games
(October 2018)



Teacher Development sessions - learning new games for PE lessons
(October 2018)



Second hand desks and chairs donated by Rupalia Foundation, Kampala
(November 2018)



Primary 7 celebrate completing their primary education
(November 2018)



Water harvesting system installed on the new Administration Block
(December 2018)



Uphill Junior School logo on the wall of the Administration Block
(December 2018)



Remedial work on the existing latrine block - bigger 'windows', dealing with pooling water and creating a proper urinal for the boys
(December 2018)



Repainting the inside walls of the temporary classroom blocks ready for 2019
(December 2018)

Summary of Receipts and Payments for the year ending 31 December 2018

	Unrestricted Funds	Restricted Funds	Total funds current period
Receipts			
Donations	9105	4,748	13853
Fundraising activities	19,989	0	19989
Legacies/in memoriam	651	0	651
Grants	0	7,000	7000
Bank interest	25	0	25
Donated trustee expenses (<i>for gift aid</i>)	1,505	0	1505
Gift aid receipts	3,211	0	3,211
Total receipts	34,486	11,748	46,234
Payments			
Money sent to Uphill Junior School	14,937	15,217	30,154
Trustee expenses (<i>donated back</i>)	1,505	0	1,505
Bank charges	66	0	66
Total payments	16,508	15,217	31,725
Surplus/deficit for the year	17,978	-3,469	14,509

Statement of Balances - as at 31 December 2018

Opening balance in bank (<i>1 January 2018</i>)	36,242
Closing balance in bank (<i>31 December 2018</i>)	50,751
Surplus/deficit	14,509

Notes to the accounts - for the year ending 31 December 2018

1. Basis of accounting

These accounts have been prepared on the Receipts & Payments basis in accordance the *Charities & Trustee Investment (Scotland) Act 2005* and the *Charities Accounts (Scotland) 2006* (as amended).

2. Nature and purpose of funds

Unrestricted funds are those that may be used at the discretion of the trustees to further the objects of the charity. The trustees maintain an unrestricted general fund for agreed day-to-day support for the running of UJS.

Restricted funds may only be used for specific purposes. Restrictions arise when specified by the donor or when funds are raised for a specific purpose. Restricted and unrestricted fund monies are held together within the common bank accounts but logged separately in the trust accounts.

During the accounting period 1 January to 31 December 2018 the trust held money raised in the following appeals as restricted funds: School Build Appeal, School Transport Appeal and Uphill Farm Appeal along with money donated to the Pupil Support Fund and Alternative Gifts Fund. Residual monies from the solar lamp grant and the Mosquito Net Appeal (from previous years) are also treated as restricted funds.

Money has built up in both the unrestricted and restricted funds this year as major building projects are planned for 2019. **We anticipate that more than half the funds held over from 2018 will be spent during 2019 to pay for the second latrine block and four new classrooms, both with rain water harvesting systems, along with the school vegetable garden/nutrition project.** Remaining funds will be held over into 2020 when we hope to be able to build three new classrooms for the kindergarten pupils.

3. Expenses

In line with the *Trustees Expenses Policy: The Uphill Trust (2015)*, trustees do not claim expenses for day to day administrative activities or for attending trust meetings/training courses. The trustees may claim expenses for return air fares to Uganda and for Ugandan entry visa fees. In 2018, travel expenses were claimed by three trustees for air travel/visas and these expenses were **donated back** to trust in full as **donations eligible for gift aid**.

4. How money is held

All trust money is held in the bank, therefore there is no cash in hand balance.

Declaration

The Trustees declare that they have approved the Trustee's report above.

Signed on behalf of the charity's trustees:

N R L Macdonald
Chairman

B L Macdonald
Trustee

Date:

Date:

The Uphill Trust: Annual Report 2018